

YNPN AUSTIN

WELCOME GUIDE

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Welcome to the Young Nonprofit Professionals Network of Austin! We're thrilled you're here. This welcome guide will walk you through all the basics you need to know to get started.

First things first - The Young Nonprofit Professionals Network of Austin is a cultivated network of engaged young leaders that meets the diverse needs of the greater Austin nonprofit community. The Austin Chapter of the Young Nonprofit Professionals Network was initiated in 2003 by staff members of Greenlights for Nonprofit Success, a management support organization now known as Mission Capital. From there, it's evolved and grown into what it is today. Our mission is to provide accessible professional development opportunities that empower young leaders and advance the nonprofit community.

In this welcome guide you'll find the typical HR stuff - our code of conduct policy, an org. chart, your benefits and more. You'll also find how to get involved - our Slack channel, upcoming events, and info on board or committee service. We hope that through joining YNPN Austin you can expand your network and meet and make new connections.

EDI STATEMENT

YNPN Austin is dedicated to ensuring that emerging leaders have the necessary tools and resources to effectively make change in their work in the Austin community. Our vision of empowering young leaders to advance Austin's nonprofit community can only be achieved by making our network and the sector as a whole more equitable, diverse, and inclusive.

YNPN Austin will move our equity, diversity and inclusion (EDI) initiatives forward by:

- Ensuring that all programs and events reflect and include the diversity of Austin's nonprofit organizations and the people who work in them.
- Proactively promoting and providing accessible programs for members and potential members of all backgrounds to succeed, along with assessing the potential barriers that prohibit professional and personal growth.
- Creating and providing intentional spaces for people of diverse backgrounds to network and connect with one another.
- Using the YNPN Austin platform to highlight our diverse membership, the nonprofit organizations where they work and the communities we support.
- Engaging in sustainable partnerships that support and enhance YNPN Austin's mission and commitment to equity, diversity and inclusion
- Understanding that EDI initiatives are an ongoing process that takes time, self-reflection along with community discussion, and intentional engagement to the work.

BENEFITS OF JOINING

There are many benefits to joining our unique nonprofit:

- Free or discounted tickets to all YNPN Austin Professional Development & Membership Events
- Eligibility to serve on YNPN Leadership as a committee member on our Development, Membership Engagement, Events, Communications, Strategic Partnerships committees
- Opportunities for discounts on partner organizations' community events. Past examples include:
 - Mission Capital - Emerging Leadership Academy
 - One Voice Central Texas - Finding Your Path to Nonprofit Leadership
 - GivingCity - Art of the Gala
- Invite to select Membership-only Events
- Members-only Emails & Updates
- Earlybird Access to Signature Events
- Plus, additional opportunities as we grow our list of partners



HOW TO GET INVOLVED

There are a number of ways you can get involved! YNPN Austin is continuously recruiting passionate and talented individuals to help with the operation of our organization. Committee service with YNPN Austin is a fantastic opportunity to get involved in Austin's nonprofit and public service sector. Committee leaders and members help shape the direction of our unique nonprofit, while gaining valuable new skills sets and experience in a fun atmosphere. YNPN has several committees led by Board Chairs and Vice Chairs.

Committees

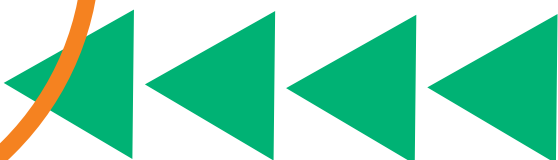
- Membership Engagement Committee
- Development Committee
- Communications Committee
- Events Committee; includes Curriculum Development
- Professional Development Events and Membership Events
- Strategic Partnerships Committee

BENEFIT OF JOINING A COMMITTEE

Serving on a committee is a great way to try out a new skill set while meeting other young nonprofit professionals. You'll have the opportunity to learn new skills and build your resume while also helping to shape the direction of our unique nonprofit. In addition, you'll get to learn about other organizations and network with nonprofit professionals. Come be part of a community of people working to build a better world!

WHAT'S THE TIME COMMITMENT?

You can join at any time of the year! YNPN Austin Committees typically meet once per month for 1-2 hours. Committee business and action items also happen outside of meetings and we encourage you to join the YNPN Austin Slack Channel to get involved. There are no strings attached when you decide to attend a committee meeting. You have the opportunity to get involved in projects and action items as little or as much as you desire. You can "try out" one or all committees once, sample a few, or find a committee you feel passionate about and stick with it through the rest of the year to build your network and skills!



HOW TO GET INVOLVED



BOARD SERVICE

The YNPN Austin Board of Directors runs the day-to-day operations and oversees the governance of YNPN Austin. In this leadership role, Board Members learn how to lead a team, practice fiscal oversight, develop strategy and collaborate with peers across the organization. The YNPN Austin Board strives to be accessible and inclusive of everyone.

Our Board Positions vary in time commitment from 5 hours per month for some Vice Chair roles to 15 hours per month for our Executive Board Leader positions. We value flexibility and offer call-in options for internal meetings. Recruitment for Board Members takes place each year in the fall. Board term limits run from January - December. Executive Board and Chair positions are encouraged to stay for 2 years. Vice Chairs are a one-year term commitment.

More information can be found at

<http://ynpnaustin.org/serve-on-the-board-of-directors/>



HOW TO GET INVOLVED

ATTEND AN EVENT

YNPN Austin offers a suite of signature programming events. Our signature events are specifically crafted to fit the needs of Austin's nonprofit professionals.



SPEAKER SERIES

Hear from industry leading experts on the most relevant topics affecting the nonprofit industry and the Austin community. Past topics have included Fundraising from Different Perspectives, Effective Communication and Equity, Diversity & Inclusion



NETWORKING WITH THE EXECS

Do you have a burning question about your career, but you just don't know who to ask? Join YNPN and your fellow young professionals for an evening of networking with and learning from the top executives in our field around Austin.



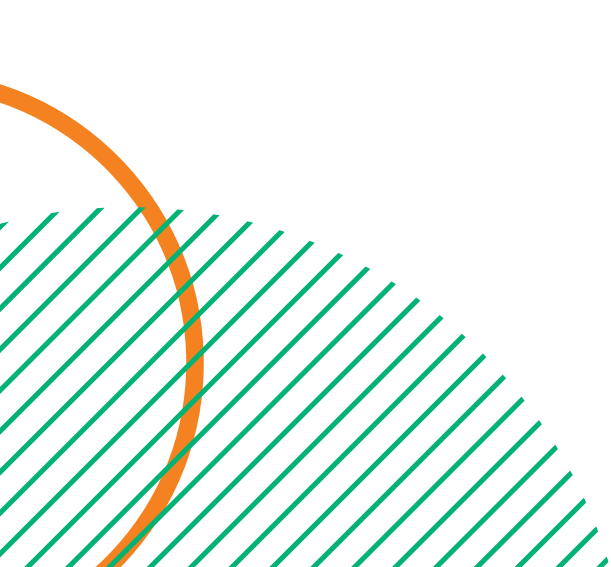
BEHIND THE SCENES

Tour a local nonprofit and get a behind-the-scenes look at daily operations! Past events have included an Austin Symphony Orchestra tour and rehearsal and a tour of Austin Pets Alive!



TACOS & TIPS

Learn from the experts on professional development topics and enjoy free breakfast tacos and coffee.

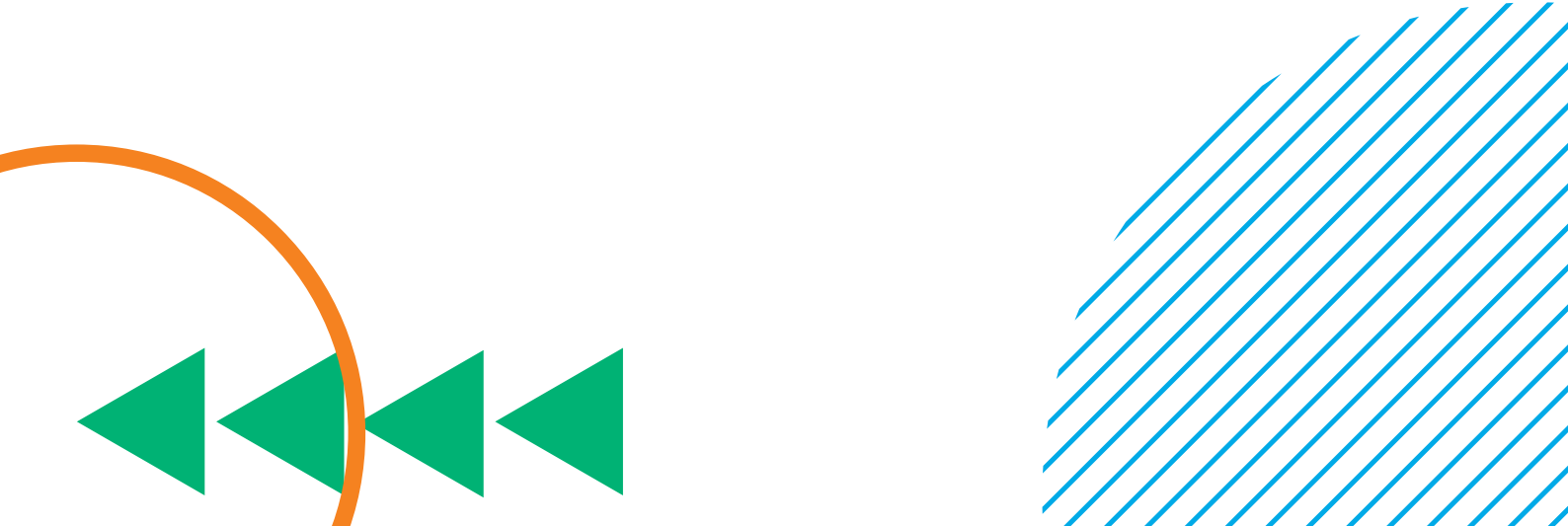


COMPETENCY MODEL

YNPN Austin has used the community's feedback to provide a framework of necessary skills and abilities catered to the unique needs of the Austin nonprofit community. By building on the four competency areas (Self-Management, Communication & Relationship Management, Professional Skills and Nonprofit Competence), young professionals will have the necessary skill sets to excel professionally and personally. These skills are meant to be universal and are applicable to any young professional in the social, public, or private sector.

| Self-Management | Communication & Relationship Management | Professional Skills | Nonprofit Competence |
|---|---|------------------------------|----------------------|
| Flexibility and adaptability | Written & verbal communication | Social media / marketing | Board Governance |
| Emotional intelligence (EI) | Active listening | Data analytics | Fundraising |
| Work/life integration & time management | Facilitation & conflict management | Computer literacy | Financial literacy |
| Equity, diversity, & inclusion (EDI) | Courageous conversations | Leading others & managing up | Advocacy |
| Professionalism | Relationship building (networking) | | Project management |

For more information on our competency model visit our website [here](#).



BOARD STRUCTURE

President

COMMUNITY
COUNCIL

FINANCE
COUNCIL

EVENTS
COUNCIL

COMMUNICATIONS
COUNCIL

GOVERNANCE
COUNCIL

Vice President,
Community

Vice President,
Finance

Vice President,
Programming

Vice President,
Communication

Vice President,
Governance

Strategic
Partnerships Chair

Development
Chair

Membership Events
Chair

Communications
Chair

At-Large
Chair

Membership
Engagement Chair

Professional
Development Chair

EDI
Chair

Curriculum
Chair

Strategic
Partnerships
Vice Chair

Finance
Vice Chair

Membership Events
Vice Chair

Digital Media
Vice Chair

EDI
Vice Chair

Membership
Engagement
Vice Chair

Development
Vice Chair

Professional
Development
Vice Chair

Social Media
Vice Chair

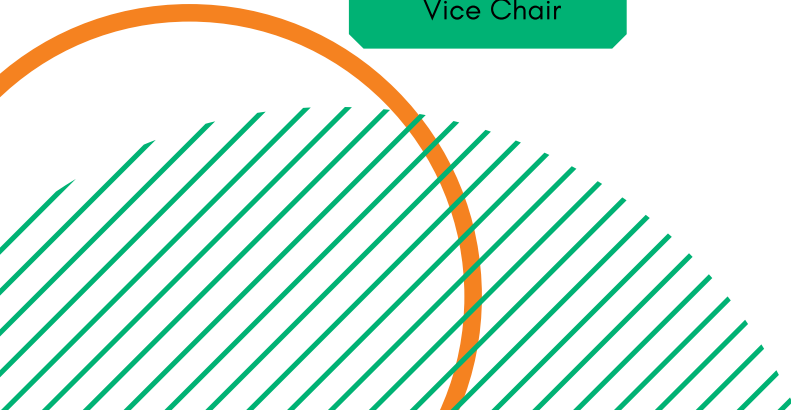
Do Gooder Games
Vice Chair

Curriculum
Vice Chair

Multimedia
Vice Chair

Technology
Vice Chair

You can find a list of YNPN Austin's current board of directors, as well as short bios and contact information for each board member, on our website [here](#).



STAYING CONNECTED

YNPN AUSTIN SLACK CHANNEL

Did you know that you can join us on our YNPN Austin Slack community? We share job openings, volunteer opportunities, and other goings on in the community. Plus, we also have fun just chatting about life in the nonprofit world. You can join our Slack channel [here](#).

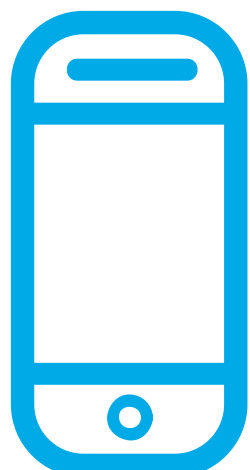
YNPN JOB BOARD

On our YNPN Austin website we host a job board where nonprofit organizations can submit job openings! If you are looking for job opportunities in the Austin area view them [here](#).

If you have a job opportunity you would like to share with the YNPN Austin network, please submit it [here](#).

YNPN AUSTIN SOCIAL MEDIA

Follow us on social media! View updates, read the articles we share, and engage with other Austin-area nonprofit professionals.



CODE OF CONDUCT & HARASSMENT POLICY

YNPN Austin seeks to hold a space where everyone feels welcome and respected. This code of conduct is to establish and protect an atmosphere of inclusion. All YNPN Austin events should be a harassment-free experience for everyone, regardless of gender, age, sexual orientation, gender identity, disability, physical appearance, body size, race, or religious beliefs. All attendees, speakers, and volunteers must agree with this code of conduct. We must all cooperate to ensure a safe and inclusive environment for everybody. As organizers, YNPN Austin will enforce this code of conduct at all of our events. Anyone who breaks this code of conduct may be asked to leave, without a refund, at the discretion of the organizers.

For our full Code of Conduct please visit our webpage [here](#).



CONTACT INFORMATION

If you have more specific needs, questions, or concerns about specific topics mentioned in this Welcome Guide, or if you simply want to discuss YNPN and your future with a member of the board further, please contact:

General info: info@ynpnaustin.org

Membership: membership@ynpnaustin.org

Events: memberevents@ynpnaustin.org

President: president@ynpnaustin.org